

Integrated Family Community Services (IFCS) invites undergraduate students to join our team and join a community-driven nonprofit that is working to create strong communities. **IFCS is accepting applications for the fall 2022 semester.**

The Resource Navigator

We believe everyone deserves to be healthy, and that individual access to nutrition affects the overall health of our society. To achieve this vision, IFCS offers a variety of programs including daily hunger alleviation food distributions, emergency financial assistance, and wellness vouchers to local recreation centers. Serving as key members of the Program Team, Resource Navigators work to build relationships with individuals and families with the goal of connecting them to services that will improve their health.

Core Competencies

- Currently enrolled as a full-time or part-time student at an accredited university or college.
- Bilingual: Spoken fluency in both English and Spanish strongly preferred.

Primary Responsibilities

- Willing and able to work with people from a variety of socioeconomic, cultural, and personal backgrounds including individuals with diverse identities and/or disabilities.
- Quickly develops a good rapport with people experiencing poverty and/or homelessness and an understanding of the hurdles caused by or exacerbated by these conditions.
- Clearly documents all client interactions, maintains appropriate documentation for client files, and accurately completes data entry tasks with speed and attention to detail for statistical reporting.

Expected Takeaway

- Advanced knowledge of IFCS Hunger Alleviation, Financial Assistance and Wellness Programs.
- Working knowledge of Denver Metro Area community resources and systems for people experiencing poverty.
- Advanced problem solving, customer service, interpersonal, and oral communication skills in a fast-paced environment.
- Ability to review and analyze trends in participant usage data for external communications, grant reports and proposals.
- Opportunity to interview for open positions at IFCS.

Schedule

The most effective schedule for interns and IFCS is to fill 150 hours per semester on a part-time basis between the hours of 8:00 am and 4:00 pm, Monday through Friday. The organization provides some flexibility regarding start dates, hours worked daily, and the opportunity to extend the term.

Compensation

Total stipend amount is \$3,000 per term divided into two sums paid at the halfway point and at the completion of hours.

Course credit at the university/college level if applicable. Workers' compensation insurance covered by IFCS.

Our Company Culture

IFCS is based on the desire of one woman in Englewood to make a difference in her community. We aim to emulate that day-in and day-out by leveraging donations, grants, and volunteers in the Denver Metro Area to the benefit of our neighbors earning low incomes or living with fixed incomes. Our small team is dynamic and diverse, representing varied racial, cultural, and religious backgrounds. We honor special moments in our lives by coming together for a shared meal in celebration. Continuous learning is encouraged and opportunities to network with professionals and leaders in our community provided.

To Apply interested candidates, send your cover letter, resume, and desired schedule to AllisonT@IFCS.org.

Integrated Family Community Services is an Equal Opportunity Employer. If you meet some, but not all the qualifications, yet bring strength in crucial areas, you may be a perfect candidate!