



**Food Provider Agreement**  
**Event Date: Saturday, February 25, 2023**  
**Hyatt Regency Denver Tech Center**  
**7800 S. Tufts Avenue**  
**Denver, CO 80237**

**Reserve your spot by returning this Food Provider agreement by December 15, 2022. There is no fee for participation. Space is limited to the first 20 Food Providers.**

Food Provider: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

What item(s) will you serve at Nibbles and Sips?

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If Food Provider secures a signed commitment with Integrated Family Community Services (IFCS) by December 25, 2022, we will include your logo on the event invitations. All participating Food Providers will be included on the event website. We will also include this information on primer event signs and other signage print/ electronic.

Food Providers will arrive at the venue for setup by 3:45 pm. Enter through the southernmost parking lot and terrace. Check in at the Food Vendor Station in the South Atrium Reception area. Information about parking, detailed load-in, set-up, and load-out will be e-mailed prior to the event.

**Food Provider will provide:**

- Silent auction donation **by February 1, 2023** – this could be a basket, gift certificate, etc – will have an area to display food provider donations
- 500 bite-sized pieces of food
- Serving utensils
- Chafing dishes as appropriate to display and heat your food
- Marketing materials, Display Items, Business Card Giveaway Jar, etc.
- Let us know if you need a hot box

**Hyatt Regency DTC Hotel will provide:**

- **One** 6 x 30 skirted front table and **One** 6 x 18 table behind
- Napkins
- Plates and forks for guests to sample your food
- Trash removal
- Easel for Booth Signage

This agreement may not be sold or assigned, in whole or in part, by Food Provider, without the prior written approval of IFCS nor can any other party without such approval use the Food Provider's space in any manner.

Risk of loss due to fire, vandalism, theft, negligence of others and acts of God shall be borne by the Food Provider. IFCS shall have no responsibility to Food Provider, its agents, employees, or representatives. Food provider accepts the premises, holds IFCS harmless from any claims or losses of any nature arising from Food Provider's use of the premises or operations to the end that IFCS suffers no losses of any nature.

**Please provide IFCS with a month's notice if anything should change regarding your participation with Nibbles and Sips on Saturday, February 25, 2023.**

This agreement is effective as of \_\_\_\_\_ through February 25, 2023.

\_\_\_\_\_  
Food Provider Signature and Date

\_\_\_\_\_  
IFCS Signature and Date

We appreciate your participation, your generosity and all your efforts in assisting a successful and fun event! Let's keep the lines of communication open!!

**Please submit completed agreement to  
Integrated Family Community Services  
Attn: Development Director  
3370 S. Irving Street, Englewood, CO 80110  
303-725-9894  
toddm@ifcs.org**